

EXTENDED DAY PROGRAM *Revised 7/18/08*

2008/2009 SCHOOL YEAR PROGRAM DESCRIPTION

READ BOTH SIDES CAREFULLY! FILL ONE OUT COMPLETELY FOR EACH CHILD!

The EDP (**Extended Day Program**) offers after-school child care each school day, until 6:10 p.m., to *any* DCSS student, pre-kindergarten through 8th grade. Every school does not have an EDP site, for that depends on the number of students registering from each school. If the school that your child attends does not have an EDP site, he/she will be bussed to a nearby school having an EDP site. EDP students must meet basic standards in the areas of self-care, communication, mobility and social-emotional development, and in general behavior. **ESP (exceptional students) will be evaluated on a case by case basis. The EDP will always strive to serve every child we possibly can!**

The EDP is a United Way Agency, and gets some support from grants and DFCS. Yet, the vast majority of EDP funding is from tuition fees. In an effort to help families – as the economy and the school times change – in 2008-2009 the EDP will try a new offering: **THE BEFORE 4:30 PLAN**. This plan seeks to help those who need the EDP for only a short while after-school. **NOTE:** this means that children must be picked up **before** 4:30, and this will be **strictly enforced!**

	Registration for <u>Each</u> Child	Wkly. Rate First Child	Wkly. Rate All Other Child.	DCSS Empls. First Child	DCSS Empls. All Other Child.	Daily Drop-Ins	DCSS Empls. Daily Drop-Ins
Traditional EDP (2:30 until 6:10)	\$25.00	\$28.00	\$22.00	\$22.00	\$17.00	\$8.00	\$7.00
Before 4:30 Plan	\$25.00	\$17.00	\$12.00	\$12.00	\$9.00	\$6.00	\$5.00

- The \$25.00 registration fee, and the first weekly rate, needs to be paid for *each child* on the first day that he/she attends. Please **ONLY** pay the Site Coordinator in the afternoon – **do NOT send money to, or leave money at the school!**
- Weekly fees are due *in advance* on **MONDAYS**, or the first day of the week the child attends. If a child misses a whole week, he/she does not pay for that week. If he/she attends only three of five days, the fee is for only three drop-in days.
- **IMPORTANT:** any Before 4:30 Plan child picked up **after** 4:30 will need to pay an **additional \$5.00** for that day.
- Also, *unfortunately a child will not be able to continue in the EDP if fees are not kept current!* The EDP does **NOT** generally give **REFUNDS**, but credit is given for upcoming days.

REDUCED RATES MAY BE AVAILABLE . . . PLEASE ASK!!!

Call the EDP Office, or see your EDP Site Coordinator for a **Reduced Rates Form**. You could save on your EDP rates.

A healthy snack will be provided each day by our school system's Child Nutrition Services.

Your child must be picked-up by 6:10 pm. Please note this **five-minute-earlier ending time!** A \$5.00 late fee will be charged for each 10-minute interval starting at 6:11pm. Three late pick-ups **could** result in dismissal from the EDP. **DCSS Police will be called at 6:30pm, if you have not called, and/or have not picked up your child!**

In order to achieve the goal of a safe and enriching environment for our participants, all our staff will utilize positive discipline practices. These policies and practices are consistent and conform to the regular DCSS discipline policies. Three "write-ups" could mean immediate dismissal from the EDP.

If your child becomes ill or injured, you will be contacted. *Parents assume liability for accidents and injuries incurred during the EDP.*

On occasion field trips will be taken. Doing so, there is usually a fee involved to cover a child's event and transportation costs. You will be notified well in advance of when field trips will be taken.

EDP Before School is no longer offered, but ask about the **EDP Summer Camp!**

Remember to read both sides of this form, and fill it out completely! *One per child!*

RETURN THIS FORM **ONLY** TO AN **EDP SITE COORDINATOR** OR TO THE **EDP MAIN OFFICE** AT:
EXTENDED DAY PROGRAM 722 CORN AVENUE ALBANY, GA 31701 (229)431-1280

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2008/2009 SCHOOL YEAR OFFICIAL REGISTRATION FORM

READ BOTH SIDES CAREFULLY! FILL ONE OUT COMPLETELY FOR EACH CHILD!

OFFICE USE ONLY !!! Date Registration Paid: _____ Amount Paid: _____ Receipt #: _____

School my child will attend in 2008/2009: _____ Grade he/she will be in: _____

Child's Name: _____ Date of Birth: _____ Age: _____

Address: _____ Zip Code: _____

Mother's Name: _____ Mother's Employer: _____

Home Phone: _____ Work Phone: _____ Cell/Other Phone: _____

Father's Name: _____ Father's Employer: _____

Home Phone: _____ Work Phone: _____ Cell/Other Phone: _____

EMERGENCY PHONE NUMBERS WHERE SOMEONE CAN BE REACHED FROM 2:30 TO 6:10 PM EACH DAY:
(List as many as you possible can!)

Name: _____ Telephone #: _____ Relationship: _____

Name: _____ Telephone #: _____ Relationship: _____

Name: _____ Telephone #: _____ Relationship: _____

ONLY THE FOLLOWING PEOPLE HAVE PERMISSION TO PICK-UP MY CHILD:
(Absolutely no one else will be allowed to pick-up your child unless prior notification has been given!)

Name: _____ Name: _____ Name: _____

Name: _____ Name: _____ Name: _____

PLEASE LIST ANY MEDICATIONS, ALLERGIES OR LIMITATIONS YOUR CHILD HAS THAT MAY REQUIRE THE NEED FOR SPECIAL ATTENTION:

I have read both sides of this form completely, and will comply with its provided information concerning my child's participation in the EDP in 2008/2009. I give permission for my child to participate in all EDP activities, unless I have noted otherwise, understanding that proper supervision and safety standards will be upheld. I also give permission for my child's photo to be used for publicity or by the media.

PARENT'S SIGNATURE: _____ DATE: _____

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