

# DOUGHERTY COUNTY SCHOOL SYSTEM

Special Meeting of the Board of Education

BOARD BRIEFING - 6:30 p.m.

REGULAR BOARD MEETING - 7:00 p.m.

*February 9, 2009*

## **AGENDA**

**INVOCATION**----- *Mr. Mario Lumpkin and Mr. George Cameron, PLC Students*

**SPECIAL RECOGNITION** ----- *Mr. R. D. Harter, Public Information Director*

1. Consideration of Minutes from Regular Board Meeting held on January 12, 2009 and Board Meeting held on January 28, 2009
2. Consideration of Recommendation for Employment of Personnel
3. Consideration of Recommendation for Release of Personnel
4. Consideration of Recommendations from the Supply Services:
  - a. Microsoft Windows Server Support PUR-166-0910
  - b. Support for Cisco Network Hardware/Software PUR-167-0910
  - c. Cisco Smartnet Warranty Bid PUR-168-0910
  - d. Basic Cable Maintenance PUR-170-0910
  - e. Basic Cable Maintenance PUR-169-0910
  - f. Year Twelve (2009-2010) e-Rate Grant (ShoreTel Annual Support)
5. Consideration of Recommendation for the Sale of Surplus Property
6. Consideration of Consent Items:
  - a. Fund-raising Activities
  - b. Out-of-State Field Trip
7. Update on Paperless Board Agenda/Meeting

***NEXT BOARD MEETING — February 25, 2009***

***Sylvester Road Elementary School***

***2600 Trenton Lane***

***Lunch @ 11:30 a.m. / Briefing @ 12:00 p.m. / Meeting @ 12:30 p.m.***

**Mission Statement  
of the  
Dougherty County School System**

The mission of the Dougherty County School System is to create a stimulating climate in which all students will pursue excellence, take responsibility for their lives, and contribute positively to their families, schools, society, environment, and the global community.

*The Dougherty County School System is committed to providing the best quality educational opportunities for all children.*

***DCSS BOARD/SUPERINTENDENT GOALS***

Increase the graduation rate

Decrease the dropout rate

Increase student achievement

**Dougherty County Board of Education**  
**Board Recognitions**

February 9, 2009

**National Title I Distinguished School – Southside Middle School**

Dr. Johnny Scott, Principal

Dr. Kathy Barnes

Ms. Elizabeth Villalta

Ms. Shunta Whitfield

Ms. Patrice Hodges

**Distinguished Service Awards –**

**Support Personnel: Mr. Melvin Wesley, Supply Services**

**Bus Driver: Ms. Mamie Woods, Transportation**

**Secretary: Mrs. Jeannie Davis, Robert A. Cross Middle Magnet School**

**Principal: Mr. William Chunn, Westover Comprehensive High School**

## MEMORANDUM

**TO:** Members of the Dougherty County Board of Education  
**FROM:** Dr. Sally Whatley, Superintendent  
**DATE:** February 9, 2009  
**SUBJECT:** Consideration of Personnel

**RECOMMENDATION:** The Superintendent recommends approval of the following personnel.

**NEW HIRES: 2008-2009**

<b>Name</b>	<b>Position</b>	<b>Location</b>	<b>Replacing</b>
<b><u>Teacher</u></b>			
Jason High	Teacher Technology 6-8 <sup>th</sup>	Albany Middle	Jonathan Cude
<b><u>Substitute Teachers</u></b>			
Dale Joiner		System-Wide	
Linda Powers		System-Wide	
<b><u>Leave of Absence:</u></b>			
Christina Moye (Maternity)	Speech Therapist	ESP Office	
Janet Kirksey (Surgery)	Teacher Kindergarten	Lincoln	
Melissa Walker (Medical)	Teacher Pre-K	Sylvandale	
Ebonie Dawson (Medical)	Teacher 7 <sup>th</sup> LA-Lit	Merry Acres	
Lydia Young (LWOP) Ext Leave	Teacher 4 <sup>th</sup> Grade	Live Oak	
Marion Tharpe (FMLA)	CNS Lead Supervisor	Central Office	
Jacquelyn Frazier (FMLA)	Principal	Magnolia	
<b><u>Return To Work:</u></b>			
Shaquanda Allen	Teacher Kindergarten	Morningside	
Wanda Whitaker	Food Service	Lincoln	
Lydia Young	Teacher 4 <sup>th</sup> Grade	Live Oak	
Sandra Roberts	Teacher PE	Magnolia	

The funding source for all position is the "General Fund".

Except For: \*Class Size Reduction \*\*Title I \*\*\*ESP\*\*\*\* School Improvement/Title I \*\*\*\*\* Workman Comp. Fund\*\*\*\*\*Safe and Drug Free Schools

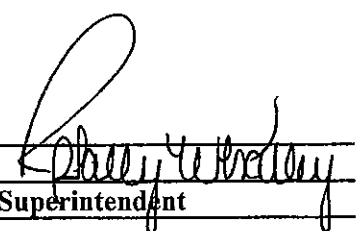
(RT) Retired (DR) Disability Retirement (R) Resigned (T) Terminated  
(NMSR) Not Meeting State Requirement (IHT) In House Transfer (NP) New Position (D) Deceased (CR) Contract Release  
(SR) Staff Reduction (M) Medical (JA) Job Abandonment (PE) Program Ended (TR) Transfer  
(TG) Teach Georgia (TE) Temporary Employee (NR) Non-reappointed (LA/DR) Leave of Absence pending Disability Retirement  
(NMC) No Money Change (AR/EL) Additional Routes/ Extra Location

**CHANGE OF STATUS: 2008-2009\***

		From		To	
Name	Position/Grade	Location	Position/Grade	Location	
Monique Boykin ***	Substitute LT 4 <sup>th</sup> Grade	Live Oak	Paraprofessional 4 <sup>th</sup> Grade	Live Oak	
Chiekara Waters ***	Substitute LT 3 <sup>rd</sup> Grade	Morningside	Paraprofessional 3 <sup>rd</sup> Grade	Morningside	
Antonio Richardson	Teacher PLC 9-12 Science	SGRAC	Teacher Phoenix 6-12 Science	SGRAC	
William Lightle	Teacher PLC 9-12 US History	SGRAC	Teacher Phoenix 9-12 US History	SGRAC	
Jack Clay Jr.	Teacher Social Studies	Monroe	Teacher PLC History 9-12	SGRAC	
Erica Glass	Substitute LT 4 <sup>th</sup> Grade Science	Lake Park	Teacher 4 <sup>th</sup> Grade Science	Lake Park	
Felicia Lee	CNS Team Leader	Lincoln	Interim Site Supervisor	Lincoln	
Afrika Johns	CNS Team Leader	Albany High	Interim Site Supervisor	Albany High	
Brenda Williams	Teacher ESP (Interrelated)	Dougherty High	Teacher ESP Interrelated	Merry Acres	
Mary Daniels	Substitute LT Phys. Education	Magnolia	Substitute Teacher Regular	System Wide	
Allison Evans	Substitute LT ESP	Albany Middle	Substitute Teacher Regular	System Wide	
Eldred Byrd	Substitute LT 9-12 PLC History	SGRAC	Substitute Teacher Regular	System Wide	
Vonetta Randle	Substitute LT 9 <sup>th</sup> Physical Science	Dougherty High	Teacher 9 <sup>th</sup> Physical Science	Dougherty High	
Joyce Wakefield	Paraprofessional ESP	Merry Acres	Paraprofessional 1 <sup>st</sup> Grade	Magnolia	
Dontavious Bonner	Substitute Activity Leader	System-Wide	Activity Leader	Magnolia	
Susan Hatcher	Budget Coordinator Level 28 Step 5	Central Office	Budget Coordinator Level 30 Step 5	Central Office	

**CHANGE OF STATUS: Long Term Substitute Teachers/ Para's 2008-2009\***

Name	Position/Grade	Location	Replacing
Eldred Byrd	Substitute Teacher LT 9-12 PLC History	SGRAC	W. Lightle (TR)
Solomon Loud Jr.	Substitute Teacher LT 6-12 Alt. Study	SGRAC	R. Thompson (R)
Carla Turner	Substitute Teacher LT 9-12 Science	SGRAC	A. Richardson (TR)
Sylvia Walton	Substitute Teacher LT 5 <sup>th</sup> Grade	Magnolia	E. Mallard (RT)
Melba Archie	Substitute Teacher LT 1 <sup>st</sup> grade	Turner	A. Williams (M)
Kimbrel Rogers	Substitute Teacher LT Kindergarten	Lincoln	J. Kirksey (M)

Recommended by:   
Dr. Sally Whatley, Superintendent

**TO:** Members of the Dougherty County Board of Education  
**FROM:** Dr. Sally Whatley, Superintendent  
**DATE:** February 9, 2009  
**SUBJECT:** Consideration of Resignations/Terminations/Retirements

**RECOMMENDATION:** The Superintendent recommends approval of the following personnel.

<u>Name</u>	<u>Location / Position</u>	<u>Effective Date</u>	<u>Reason for Leaving</u>
<b><u>Teacher</u></b>			
Myra Randall	Merry Acres / Teacher 7 <sup>th</sup> Science	1/26/09	Resigned
<b><u>Custodian</u></b>			
Pearlie Hurst	Monroe High / Custodian	1/23/09	Resigned
<b><u>Student Worker</u></b>			
Zecchaeus Wilson	Lincoln / Student Worker	5/29/08	Job Ended
<b><u>Child Nutrition</u></b>			
Andre Huddleston	Radium Middle / Food Service Asst.	12/11/08	Resigned

NOTE:

Recommended by:   
 Dr. Sally Whatley, Superintendent

MEMORANDUM

TO: Members of the Dougherty County Board of Education

FROM: Dr. Sally Whatley, Superintendent

SUBJECT: Microsoft Windows Server Support PUR-166-0910

DATE: January 28, 2009

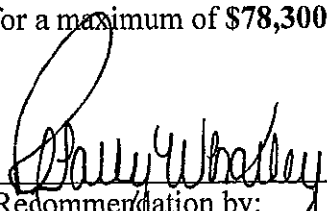
BACKGROUND: At the request of the MIS Department, the Purchasing Department sent out a Request for Proposal (RFP) for Hardware/Software support of Microsoft Windows Servers for the E-rate term covered under the 2009-2010 funding year. This service requests support for the Microsoft Exchange Email Server and Microsoft Domain Controllers which provide one or all of the following functions: Domain Name Services (DNS), Dynamic Host Configuration Protocol (DHCP), Terminal Server, and Web Server.

The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. The DCSS notified 4 vendors recommended by the Office of Small and Disadvantaged Business.

FUNDING SOURCE: E-Rate Funding – 85%, General Fund – 15%

RECOMMENDATION: That ProSys Information Systems be awarded the Microsoft Windows Server Support project at a rate of \$50.00 per hour. Depending on the needs of the DCSS, a maximum of 1,566 hours may be requested. The maximum value of this project is \$78,300.00.

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with ProSys Information Systems for a maximum of **\$78,300.00**.

  
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Recommendation by:  
Dr. Sally Whatley, Superintendent

Attachment A: Tabulation Sheet  
Attachment B: Vendor Participation Summary

MEMORANDUM

TO: Members of the Dougherty County Board of Education  
FROM: Dr. Sally Whatley, Superintendent  
SUBJECT: Support for Cisco Network Hardware/Software PUR-167-0910  
DATE: January 28, 2009

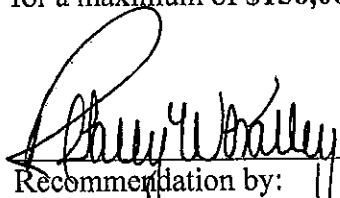
BACKGROUND: At the request of the MIS Department, the Purchasing Department sent out a Request for Proposal (RFP) for Hardware/Software support of existing Cisco equipment for the E-rate term covered under the 2009-2010 funding year. This service requests onsite support from a Cisco Certified Internetwork Expert (CCIE).

The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. The DCSS notified 4 vendors recommended by the Office of Small and Disadvantaged Business.

FUNDING SOURCE: E-Rate Funding – 85%, General Fund – 15%

RECOMMENDATION: That ProSys Information Systems be awarded the Cisco Hardware/Software Support project at a rate of \$75.00 per hour. Depending on the needs of the DCSS, a maximum of 2080 hours may be requested. The maximum value of this project is \$156,000.00.

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with ProSys Information Systems for a maximum of **\$156,000.00**.

  
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Recommendation by:  
Dr. Sally Whatley, Superintendent

Attachment A: Tabulation Sheet  
Attachment B: Vendor Participation Summary

MEMORANDUM

TO: Members of the Dougherty County Board of Education

FROM: Dr. Sally Whatley, Superintendent

SUBJECT: Cisco Smartnet Warranty Bid PUR-168-0910

DATE: January 28, 2009

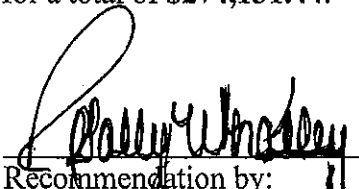
BACKGROUND: At the request of the MIS Department, the Purchasing Department sent out a bid for Cisco Smartnet Warranty Services for existing Cisco Equipment currently installed in the DCSS. This warranty is to cover existing Cisco equipment for the Erate term under the 2009-2010 funding year.

The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. The DCSS notified 4 vendors recommended by the Office of Small and Disadvantaged Business.

FUNDING SOURCE: E-Rate Funding – 85%, General Fund – 15%

RECOMMENDATION: That Technology Integration Group be awarded the bid for Cisco Smartnet Warranty for existing Cisco e-rate equipment for a total of \$274,131.44.

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with Technology Integration Group for a total of \$274,131.44.

  
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Recommendation by:  
Dr. Sally Whatley, Superintendent

Attachment A: Tabulation Sheet  
Attachment B: Vendor Participation Summary

MEMORANDUM

TO: Members of the Dougherty County Board of Education

FROM: Dr. Sally Whatley, Superintendent

SUBJECT: Basic Cable Maintenance PUR-170-0910

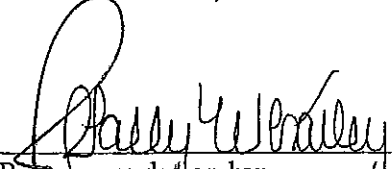
DATE: February 9, 2009

BACKGROUND: At the request of the MIS Department, the Purchasing Department sent out a Request for Proposal (RFP) for Basic Cable Maintenance. This bid is to include technicians and equipment for diagnosis of existing voice and data Category 6 cabling and existing fiber optics. The awarded vendor will also maintain and troubleshoot Voice and DLAN cabling infrastructure providing all labor, materials and equipment. The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. The DCSS notified 4 vendors recommended by the Office of Small and Disadvantaged Business.

FUNDING SOURCE: E-Rate Funding – 85%, General Fund – 15%

RECOMMENDATION: That MetroPower, Inc. be awarded the Basic Cable Maintenance project at a rate of \$25.00 per hour. Depending on the needs of the DCSS, a maximum of 2,600 hours may be requested. The maximum value of this project is \$68,350.00.

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with MetroPower, Inc. for a maximum of \$68,350.00.

  
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Recommendation by:  
Dr. Sally Whatley, Superintendent

Attachment A: Tabulation Sheet  
Attachment B: Vendor Participation Summary

MEMORANDUM

TO: Members of the Dougherty County Board of Education

FROM: Dr. Sally Whatley, Superintendent

SUBJECT: Basic Network Support PUR-169-0910

DATE: February 9, 2009

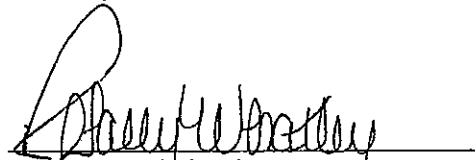
BACKGROUND: At the request of the MIS Department, the Purchasing Department sent out a Request for Proposal (RFP) for Basic Network Support. This service includes maintenance of DHCP, email, web, terminal servers, DNS servers, switches, internal wiring and wireless local area network equipment and the resolution of equipment failure and malfunction. This project also includes 2 hour on-site response for downed network equipment.

The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. The DCSS notified 4 vendors recommended by the Office of Small and Disadvantaged Business.

FUNDING SOURCE: E-Rate Funding – 85%, General Fund – 15%

RECOMMENDATION: That PROSYS be awarded the Basic Network Support project at a rate of \$212.00 a day. Depending on the needs of the DCSS, a maximum of 6,000 hours may be requested. The maximum value of this project is \$159,000.00

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with PROSYS, Inc. for a maximum of \$159,000.00.

  
Recommendation by:  
Dr. Sally Whatley, Superintendent

Attachment A: Tabulation Sheet  
Attachment B: Vendor Participation Summary

**MEMORANDUM**

**TO:** Members of the Dougherty County Board of Education

**FROM:** Dr. Sally Whatley, Superintendent

**SUBJECT:** Year Twelve (2009 – 2010) e-Rate Grant (ShoreTel Annual Support)

**DATE:** February 9, 2009

**BACKGROUND:** The Dougherty County School System is applying for an \$ 83,334.30 E-Rate Grant for Year 12 (July 1, 2009 – June 30, 2010) to provide support/licenses for the DCSS ShoreTel phone system. This renewal of the annual support/licenses includes phone switches and related electronic equipment related to the phone system. Also included is the resolution of equipment failure and malfunction.

The DCSS received quotes from two qualified ShoreTel vendors for the E-Rate 470 RFQ that was posted December 19, 2008 as required by E-Rate. The quotes received were as follows:

Vendor Name	Price	Location
Progressive Communications	\$91,000.00	Milledgeville, GA
Select Tel Systems	\$83,334.30	Albany, GA

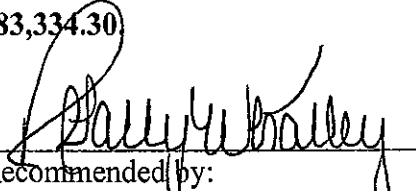
**FUNDING SOURCE:** E-Rate Funding – 85%, General Fund 15%

**RECOMMENDATION:** That the Board approves the expenditure of these funds to facilitate DCSS's participation in the E-Rate program.

That the Board enters into a formal Contract with the approved Service Provider Contractor, Select Tel Systems, Inc. to provide the services associated with the e-Rate Grant in the amount below.

Select Tel Systems, Inc. – Annual Support/Licenses for \$ 83,334.30

The adoption of this recommendation hereby authorizes the Superintendent and the Chairman of the Board to enter into a formal contract with Select Tel Systems, Inc. of Albany, GA for a total of **\$83,334.30**.

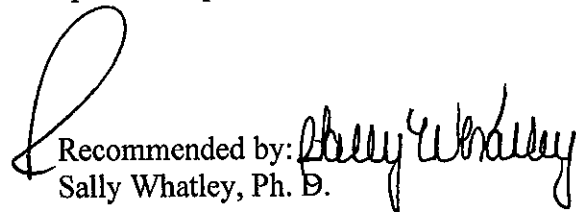
  
 Recommended by:  
 Dr. Sally Whatley, Superintendent

**MEMORANDUM**

**TO:** Dougherty County Board of Education  
**FROM:** Dr. Sally Whatley, Superintendent  
**SUBJECT:** Consideration of Recommendation for the sale of Surplus Property  
**DATE:** February 5, 2009

**BACKGROUND:** The Dougherty County School System Transportation Department has accumulated excess old, defective and not usable vehicles and equipment. The Transportation Department has assessed all of the System's vehicles and equipment and determined that the attached list is either defective and not usable or too costly to maintain. At this time, some of the vehicles are unsafe and not suitable to be placed in a school transportation environment.

**RECOMMENDATION:** That the School Board declares as Surplus the attached list of old defective and not usable vehicles and equipment, and that the School Board approves the sale of the property in accordance with Board Policy. If approved, the Purchasing Department will begin the process of disposing of the property through the use of methods that will bring the best value for the DCSS. The method used for this sale will be the Online Surplus Sales (GovDeals). Most of the items on this sale will be posted as line items; therefore the public will be able to purchase single items. All proceeds will be forwarded to the finance Department and distributed to the proper accounts. The Online Sales (GovDeals) will be advertised on the DCSS web site and open to the public for bidding.

  
Recommended by: Sally Whatley, Ph. D.

Attachment A: Surplus property list

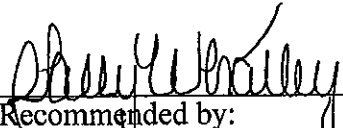


**MEMORANDUM**

TO: Members of the Board of Education  
FROM: Sally Whatley  
RE: Consideration for Recommendation for the Fund Raising Requests  
DATE: February 9, 2009

**Recommendation:** That the following fund raising requests be approved:

- International Studies ECS      February 12, 2009, King and Queen of ISCECS - Student will receive donations from friends and family members. The monies will be placed in the student activity account.
- Magnolia ES      March 13, 2009, Golf Tournament - 4 man scramble to be held at Flint River Golf Course in Dougherty County. \$50.00 per player. Funds from this activity will be used for ongoing student enrichment activities (Addy Book Club, Gentlemen's Club, and field trips).
- Merry Acres MS      February 13, 2009, Students Council/PTO - Annual Valentine's Dance. PTO will use funds to promote its activities including extracurricular activities and other incentive programs for students and faculty. Students Council will also use its funds to promote its activities.

  
Recommended by:  
Sally Whatley, Superintendent

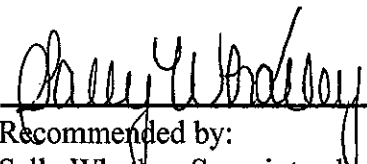
SW/dg

**MEMORANDUM**

TO: Members of the Board of Education  
FROM: Sally Whatley  
RE: Consideration for Recommendation for Out of State Field Trip  
DATE: February 9, 2009

**Recommendation:** That the following out-of-state field trip request be approved:

Dougherty HS      March 10, 2009, S.T.A.R.S. - Abstinence Day on Capital Hill, Washington, DC  
(16 students & 2 chaperones).

  
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Recommended by:  
Sally Whatley, Superintendent

SW/dg