

# DOUGHERTY COUNTY SCHOOL SYSTEM

Mid-Month Work Session - *February 25, 2009*

Sylvester Road Elementary School

**LUNCH - 11:30**

BOARD BRIEFING - 12:00 p.m.  
REGULAR BOARD MEETING - 12:30 p.m.

## *AGENDA*

*INVOCATION/PLEDGE --Miss Makayla Johnson, Student, Sylvester Road Elementary School*

### ***SUPERINTENDENT'S UPDATE***

**\*\*\*Brief Remarks about Overview of the System\*\*\***

1. Consideration of Recommendation for Employment of Personnel
2. Consideration of Recommendation for Release of Personnel
3. Consideration of Recommendation for Kitchen Smallwares
4. Consideration of Recommendation for Sale of Surplus Property Child Nutrition Services (CNS)
5. Consideration of Recommendation for Lake Park Furniture Phase I (Bid PUR-173-0809)
6. Consideration of Consent Item:
  - a. Fund-raising Activities
7. Financial Report (Mr. Robert Lloyd)

***NEXT BOARD MEETING — March 9, 2009***

***Administration Building***

## MEMORANDUM

**TO:** Members of the Dougherty County Board of Education  
**FROM:** Dr. Sally Whatley, Superintendent  
**DATE:** February 25, 2009  
**SUBJECT:** Consideration of Personnel

**RECOMMENDATION:** The Superintendent recommends approval of the following personnel.

**NEW HIRES: 2008-2009**

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Replacing</u>
<b><u>Teacher</u></b>			
Lynn Miller	Teacher/Law Enforcement Instructor	Albany High	Terron Hayes
<b><u>Clerical/Temp</u></b>			
Alberta M. Robinson	Resource Center Manager	Isabella Complex	
<b><u>Leave of Absence:</u></b>			
John Daughety (Military)	Teacher / 9-12 Alg./Geometry	Westover	
Brenda Thomas (Medical)	Teacher / ESP	Southside	
Amy Henry (Maternity)	Speech Therapist / ESP	ESP Office	
Cynthia Oliver (Medical)	Coordinator / ESP	ESP Office	
<b><u>Return To Work:</u></b>			
Monica Terrell	Teacher/Kindergarten	Morningside	
Veronica Goodman	Bus Driver	Transportation	
Susan McDonald	Bus Driver	Transportation	

The funding source for all position is the "General Fund".

Except For: \*Class Size Reduction \*\*Title I \*\*\*ESP\*\*\*\* School Improvement/Title I \*\*\*\*\* Workman Comp. Fund\*\*\*\*\*Safe and Drug Free Schools

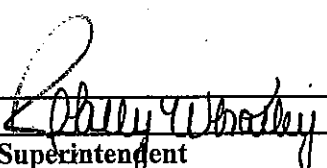
(RT) Retired (DR) Disability Retirement (R) Resigned (T) Terminated  
(NMSR) Not Meeting State Requirement (IHT) In House Transfer (NP) New Position (D) Deceased (CR) Contract Release  
(SR) Staff Reduction (M) Medical (JA) Job Abandonment (PE) Program Ended (TR) Transfer  
(TG) Teach Georgia (TE) Temporary Employee (NR) Non-reappointed (LA/DR) Leave of Absence pending Disability Retirement  
(NMC) No Money Change (AR/EL) Additional Routes/ Extra Location

**CHANGE OF STATUS: 2008-2009\***

From			To	
Name	Position/Grade	Location	Position/Grade	Location
Crystal Curry	LT Substitute Teacher 3 <sup>rd</sup> Grade	Sherwood	Teacher 3 <sup>rd</sup> Grade	Sherwood
Angela Gibson	Teacher 8 <sup>th</sup> Grade Science	Robert Cross	Teacher 8 <sup>th</sup> Grade Social Studies	Robert Cross

**CHANGE OF STATUS: Long Term Substitute Teachers/ Para's 2008-2009\***

Name	Position/Grade	Location	Replacing
Kimberly Mareus	Substitute Teacher LT 7 <sup>th</sup> Science	Merry Acres	M. Randall (R)

Recommended by:   
 Dr. Sally Whatley, Superintendent

**TO:** Members of the Dougherty County Board of Education

**FROM:** Dr. Sally Whatley, Superintendent

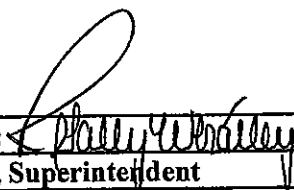
**DATE:** February 25, 2009

**SUBJECT:** Consideration of Resignations/Terminations/Retirements

**RECOMMENDATION:** The Superintendent recommends approval of the following personnel.

<b>Name</b>	<b>Location / Position</b>	<b>Effective Date</b>	<b>Reason for Leaving</b>
<b><u>Teacher</u></b>			
Annie Wilson	Alice Coachman / Teacher 2 <sup>nd</sup> Grade	2/16/09	Resigned
Terron Hayes	Albany High / Teacher Law Enforcement	2/13/09	Resigned
Benjamin Harrold	Robert Cross / Teacher 6 <sup>th</sup> Gr. Social Science	2/13/09	Resigned
Talia Stewart	Robert Cross / Teacher 6 <sup>th</sup> Gr. Math	2/13/09	Resigned
Arrie Newberry Jr.	DIEMS / Teacher 8 <sup>th</sup> Gr. Lang. Arts	5/27/09	Resigned
Abraham Wesley	Albany High / Teacher 9-12 American Government	2/19/09	Resigned
<b><u>Clerical</u></b>			
Sandra Edwards	Albany High / Attendance Clerk	2/13/09	Resigned
<b><u>Substitute Custodian</u></b>			
Leroy Johnson	System Wide / Substitute Custodian	2/5/09	Job Abandonment
<b><u>Substitute Bus Driver</u></b>			
Margie Cole	System Wide / Substitute Bus Driver	11/12/09	Resigned

NOTE:

Recommended by:   
 Dr. Sally Whatley, Superintendent

MEMORANDUM


TO: Members of the Dougherty County Board Of Education  
FROM: Dr. Sally Whatley, Superintendent  
SUBJECT: Kitchen Smallwares  
DATE: February 25, 2009

BACKGROUND: On Feb. 10, 2009 bids were received for Kitchen Smallwares for the Child Nutrition Program. Eleven vendors submitted competitive bids. This was a Bottom Line/All or None bid. The bid consisted of miscellaneous kitchen smallwares for the Child Nutrition Program. The pricing contained within this bid is for the period of Feb. 26, 2009 through April 10, 2009.

FUNDING: This bid is funded by the Child Nutrition Program.

RECOMMENDATION: Due to the quality of items and low bid price, the CNS Department recommends that **General Sales Company, Columbia, SC.** be awarded this bid #CNS 171-0809 at a total price of \$11,486.54.

The adoption of this recommendation hereby authorizes the Superintendent and Staff to issue a Purchase Order to the General Sales Company for a total of \$ **11,486.54.**

  
Recommended by:  
Dr. Sally B. Whatley, Superintendent

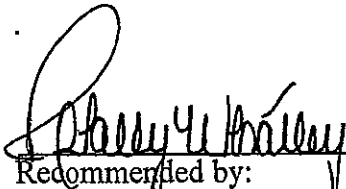
Attachment A  
Attachment B

MEMORANDUM

TO: Members of the Dougherty County Board of Education  
FROM: Dr. Sally Whatley, Superintendent  
DATE: February 25, 2009  
SUBJ: Consideration of Recommendation for the Sale of Surplus Property

**BACKGROUND:** The Dougherty County School System has accumulated excess Child Nutrition kitchen equipment. The Child Nutrition Director has viewed the equipment and determined that it is no longer needed within the CNS Department. The Facilities Department has assessed the equipment and determined that it is beyond serviceable life. At this time, the equipment is not suitable to be placed in a kitchen environment.

**RECOMMENDATION:** That the School Board declare as Surplus the attached list of defective and obsolete CNS kitchen equipment, and that the School Board approve the sale of the property in accordance with Board Policy. If approved, the Purchasing Department will begin the process of disposing of the property through the use of methods that will bring the best value for the DCSS. The method used for this sale will be the Online Surplus Sales (GovDeals). All of the items on this sale will be posted as line items; therefore the public will be able to purchase single items. All proceeds will be forwarded to the Finance Department and deposited in the Child Nutrition account. The Online Sales (GovDeals) will be advertised on the DCSS web site and open to the public for bidding.

  
Recommended by:  
Dr. Sally Whatley, Superintendent

Attachment: A - Surplus property list

SW/

**MEMORANDUM**

TO: Members of the Dougherty County Board of Education  
 FROM: Dr. Sally Whatley, Superintendent  
 SUBJECT: Lake Park Furniture Phase I (Bid PUR-173-0809)  
 DATE: February 25, 2009

**BACKGROUND:** On February 10, 2009, bids were received to provide and install the Fixtures, Furniture, and Equipment (FF&E) for the Lake Park Elementary School Phase I Renovation. After reviewing the bids and specifications, the DCSS Purchasing and Construction Staff recommend that the bid be awarded to the lowest bidder on each item that meets all specifications per the attached tabulation sheet.

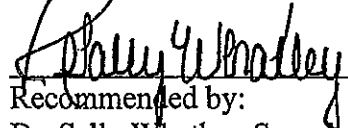
The DCSS Purchasing Department requested that the Office of Small and Disadvantaged Business provide a list of certified minority vendors to notify for participation in the bid. No vendors were recommended by the local Office of Small and Disadvantaged Business. A total of 88 vendors were sent a notification of the bid from the DCSS bidders list. Ten companies chose to participate in this bid.

**FUNDING SOURCE:** 100% SPLOST

**RECOMMENDATION:** That the following vendors be awarded the bid to provide the FF&E for the Lake Park Elementary School Renovation Phase I per the attached tabulation sheet (Attachment A):

Brown Office Systems	\$ 63.00
Pyramid School	\$ 41.93
Russell Ventures	\$ 42,577.79
School Specialty	\$ 2,705.58
Sheffield Office Products	\$ 412.48
Turner's Furniture	\$ 1,931.78

The adoption of this recommendation hereby authorizes the Superintendent and Staff to issue a Purchase Order to the vendors listed above for a total of \$ 47,732.56.

  
 Recommended by:  
 Dr. Sally Whatley, Superintendent

Attachments: Tabulation Sheet  
 Vendor Participation Summary

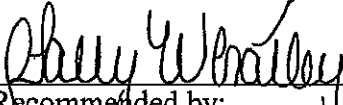
**MEMORANDUM**

TO: Members of the Board of Education  
FROM: Sally Whatley  
RE: Consideration for Recommendation for the Fund Raising Requests  
DATE: February 25, 2009

**Recommendation:** That the following fund raising requests be approved:

Westover HS            March 6, 2009, Technical Instruction - Chicken dinner plate sale. Funds will be used to purchase supplies used in students' projects for competition during our State Leadership Conference. Also to defray cost of students attending the conference.

Westover HS            March 13, 2009, Culinary Arts Program - Breakfast Buffet for Teacher/Faculty Workday. The funds from this activity will be used to purchase chef's coats for students' use in the culinary arts lab.

  
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Recommended by:  
Sally Whatley, Superintendent

SW/dg