



Food Service Worker -Continued

<b>D</b>	<b>N</b>	<b>M</b>	<b>N/A</b>	
				<b>2.8</b> Communicate effectively both orally and in writing.
				<b>2.9</b> Lift heavy objects.
				<b>2.10</b> Maintain routine records.
				<b>2.11</b> Meet schedules and time lines.
				<b>2.12</b> Establish and maintain cooperative and effective working relationships
				<b>2.13</b> Plan and organize work.
				<b>2.14</b> Observe health and safety regulations.
				<b>2.15</b> Train and provide work direction to others.
				<b>2.16</b> Make change accurately.
				<b>2.17</b> Read and write at a level required for successful job performance.
<b>D</b>	<b>N</b>	<b>M</b>	<b>N/A</b>	<b>3.0 PERFORMANCE RESPONSIBILITIES</b>
				<b>3.1</b> Prepares and bakes rolls, biscuits, breads, cakes, cookies and other baked goods.
				<b>3.2</b> Prepares and cooks meat dishes, vegetables and other main dishes; prepares salads, sandwiches, fruit, soup, sauces and other foods.
				<b>3.3</b> Maintains the highest standards of safety and cleanliness in the kitchen; cleans equipment, utensils, and appliances as needed.
				<b>3.4</b> Prepares food according to a planned menu and tested, uniform recipes, and determines if the finished product is of best quality both in flavor and appearance before it is served.
				<b>3.5</b> Demonstrates an understanding of serving sizes to meet the USDA requirements with regard to the ages of the School Meal Pattern.
				<b>3.6</b> Assists in maintaining the perpetual inventories.
				<b>3.7</b> Assumes responsibility for proper storage and disposal of unused foods.
				<b>3.8</b> Assists in the daily clean up of the kitchen and service areas.
				<b>3.9</b> Performs related duties at special meal functions, such as banquets, when needed.
				<b>3.10</b> Participates in planned training programs.
				<b>3.11</b> Demonstrates a positive attitude toward good nutrition.
				<b>3.12</b> Demonstrates loyalty and dedication to the purposes and goals of the Dougherty County School System.
				<b>3.13</b> Assumes and carries out such other task as may be assigned by the manager, principal, and/or school food service director.

**SUMMARY:**

A. Comments by Evaluator:

B. Comments by Employee:

**IMPROVEMENT PLAN:**

A. Goals, objectives and activities for improvement.

I have had an opportunity to discuss this appraisal with my evaluator. I understand that it is my privilege to file written comments concerning this appraisal with the Director of CNS.

\_\_\_\_\_  
Signature of Employee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Evaluator

\_\_\_\_\_  
Date

Any employee disagreeing with any evaluation or part thereof may have attached to the evaluation a written statement expressing disagreement.