

**DOUGHERTY COUNTY SCHOOL SYSTEM
DEPARTMENTAL INTERNAL AUDIT - CHECKLIST
Additional Process/Procedure Questions**

This addendum is part of the audit conducted on department _____
on audit date _____. Attach to the departmental internal audit checklist, enter question number.

Signed: _____

Select a process/procedure for this area:

Doc Name: _____ No: _____ Rev: _____ Date: _____

List some questions to be asked, evidence to be collected, who should be interviewed, what records should be available, etc. for each requirement.

Question # []:

What is the audit plan? What do you want to look for?: _____

Results:

Acceptable? Yes No, Explain: _____

Question # []:

What is the audit plan? What do you want to look for?: _____

Results:

Acceptable? Yes No, Explain: _____

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What is the audit plan? What do you want to look for?: _____

Results:

Acceptable? Yes No, Explain: _____