

**DCSS TRANSPORTATION
DRIVERS DAILY
TIME SHEET**

Week Ending _____

Date Turned in _____

Name _____

Position

Reg		Floater		Sub	
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Employee ID# _____

Location _____ 8012 _____

Day	Date	AM In	AM Out	Mid Day In	Mid Day Out	PM In	PM Out	Hours	Substitute for: Emp/Bus	Reason For Sub		
										S/L	VAC	LWOP
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
Sunday												
Monday												
Tuesday												
Wednesday												
Thursday												
Friday												
Saturday												
Sunday												
Total Hrs.												

Do Not Include Time For: Pre and Post Trip inspections,
Bus Fueling, Bus Servicing

Employee signature

Date

Extra Trips Can Be Listed In The Mid Day Columns

Supervisor signature

Date