



**DOUGHERTY COUNTY SCHOOL SYSTEM**  
**FY 2022 - 2023**  
**MONTHLY/SUBSTITUTE PAYROLL SCHEDULE**

| <b>PAY TYPE</b> | <b>CHECK DATE</b> | <b>LEAVE/ADDITIONAL COMP REPORTING PERIOD</b> | <b>LAST POSSIBLE DATE TO POST OR SUBMIT</b> |
|-----------------|-------------------|---|---|
| Monthly/Sub     |                   | 06/16/22 - 06/30/22                           | 07/06/22                                    |
| Monthly/Sub     | 07/29/22          | 07/01/22 - 07/15/22                           | 07/20/22                                    |
| Monthly/Sub     |                   | 07/16/22 - 07/31/22                           | 08/03/22                                    |
| Monthly/Sub     | 08/31/22          | 08/01/22 - 08/15/22                           | 08/18/22                                    |
| Monthly/Sub     |                   | 08/16/22 - 08/31/22                           | 09/06/22                                    |
| Monthly/Sub     | 09/30/22          | 09/01/22 - 09/15/22                           | 09/20/22                                    |
| Monthly/Sub     |                   | 09/16/22 - 09/30/22                           | 10/05/22                                    |
| Monthly/Sub     | 10/31/22          | 10/01/22 - 10/15/22                           | 10/19/22                                    |
| Monthly/Sub     |                   | 10/16/22 - 10/31/22                           | 11/03/22                                    |
| Monthly/Sub     | 11/18/22          | 11/01/22 - 11/15/22                           | 11/10/22*                                   |
| Monthly/Sub     |                   | 11/16/22 - 11/30/22                           | 12/05/22                                    |
| Monthly/Sub     | 12/20/22          | 12/01/22 - 12/15/22                           | 12/12/22*                                   |
| Monthly/Sub     |                   | 12/16/22 - 12/31/22                           | 01/04/23                                    |
| Monthly/Sub     | 01/27/23          | 01/01/23 - 01/15/23                           | 01/19/23*                                   |
| Monthly/Sub     |                   | 01/16/23 - 01/31/23                           | 02/03/23                                    |
| Monthly/Sub     | 02/28/23          | 02/01/23 - 02/15/23                           | 02/20/23                                    |
| Monthly/Sub     |                   | 02/16/23 - 02/28/23                           | 03/03/23                                    |
| Monthly/Sub     | 03/31/23          | 03/01/23 - 03/15/23                           | 03/20/23                                    |
| Monthly/Sub     |                   | 03/16/23 - 03/31/23                           | 04/05/23                                    |
| Monthly/Sub     | 04/28/23          | 04/01/23 - 04/15/23                           | 04/19/23                                    |
| Monthly/Sub     |                   | 04/16/23 - 04/30/23                           | 05/03/23                                    |
| Monthly/Sub     | 05/26/23          | 05/01/23 - 05/15/23                           | 05/18/23                                    |
| Monthly/Sub     |                   | 05/16/23 - 05/31/23                           | 06/05/23                                    |
| Monthly/Sub     | 06/30/23          | 06/01/23 - 06/15/23                           | 06/20/23                                    |

SUBJECT TO CHANGE / ANY CHANGES WILL BE POSTED TO ABSENCE MANAGEMENT (Formerly AESOP)

\*PLEASE MAKE NOTE OF THE CHANGES ON THE LAST POSSIBLE DATE TO HAVE YOUR PAYROLL INFORMATION SUBMITTED.

THE EARLY CUT-OFF DATES ARE DUE TO HOLIDAY PAY DATES.

**DOUGHERTY COUNTY SCHOOL SYSTEM****FY 2022 - 2023****SEMI-MONTHLY/SUBSTITUTE PAYROLL SCHEDULE**

| <b>PAY TYPE</b>  | <b>CHECK DATE</b> | <b>LEAVE/ADDITIONAL COMP REPORTING PERIOD</b> | <b>LAST POSSIBLE DATE TO POST OR SUBMIT</b> |
|------------------|-------------------|---|---|
| Semi-Monthly/Sub | 07/15/22          | 06/16/22 - 06/30/22                           | 07/06/22                                    |
| Semi-Monthly/Sub | 07/29/22          | 07/01/22 - 07/15/22                           | 07/20/22                                    |
| Semi-Monthly/Sub | 08/15/22          | 07/16/22 - 07/31/22                           | 08/03/22                                    |
| Semi-Monthly/Sub | 08/31/22          | 08/01/22 - 08/15/22                           | 08/18/22                                    |
| Semi-Monthly/Sub | 09/15/22          | 08/16/22 - 08/31/22                           | 09/06/22                                    |
| Semi-Monthly/Sub | 09/30/22          | 09/01/22 - 09/15/22                           | 09/20/22                                    |
| Semi-Monthly/Sub | 10/14/22          | 09/16/22 - 09/30/22                           | 10/05/22                                    |
| Semi-Monthly/Sub | 10/31/22          | 10/01/22 - 10/15/22                           | 10/19/22                                    |
| Semi-Monthly/Sub | 11/15/22          | 10/16/22 - 10/31/22                           | 11/03/22                                    |
| Semi-Monthly/Sub | 11/18/22          | 11/01/22 - 11/15/22                           | 11/10/22*                                   |
| Semi-Monthly/Sub | 12/15/22          | 11/16/22 - 11/30/22                           | 12/05/22                                    |
| Semi-Monthly/Sub | 12/20/22          | 12/01/22 - 12/15/22                           | 12/12/22*                                   |
| Semi-Monthly/Sub | 01/13/23          | 12/16/22 - 12/31/22                           | 01/04/23                                    |
| Semi-Monthly/Sub | 01/27/23          | 01/01/23 - 01/15/23                           | 01/19/23*                                   |
| Semi-Monthly/Sub | 02/15/23          | 01/16/23 - 01/31/23                           | 02/03/23                                    |
| Semi-Monthly/Sub | 02/28/23          | 02/01/23 - 02/15/23                           | 02/20/23                                    |
| Semi-Monthly/Sub | 03/15/23          | 02/16/23 - 02/28/23                           | 03/03/23                                    |
| Semi-Monthly/Sub | 03/31/23          | 03/01/23 - 03/15/23                           | 03/20/23                                    |
| Semi-Monthly/Sub | 04/14/23          | 03/16/23 - 03/31/23                           | 04/05/23                                    |
| Semi-Monthly/Sub | 04/28/23          | 04/01/23 - 04/15/23                           | 04/19/23                                    |
| Semi-Monthly/Sub | 05/15/23          | 04/16/23 - 04/30/23                           | 05/03/23                                    |
| Semi-Monthly/Sub | 05/26/23          | 05/01/23 - 05/15/23                           | 05/18/23                                    |
| Semi-Monthly/Sub | 06/15/23          | 05/16/23 - 05/31/23                           | 06/05/23                                    |
| Semi-Monthly/Sub | 06/30/23          | 06/01/23 - 06/15/23                           | 06/20/23                                    |

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