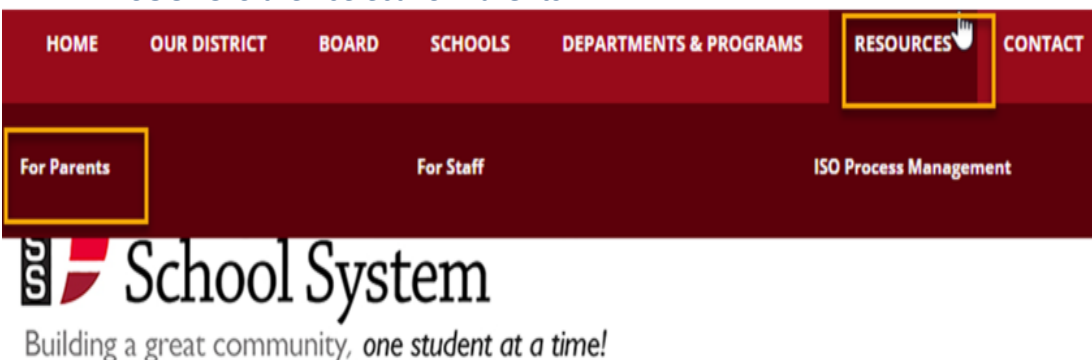


# Quick Reference Guide Infinite Campus Parent Portal

**STEP 1:** On the Dougherty County School System website ([www.docoschools.org](http://www.docoschools.org)), click on the **RESOURCES** then select **For Parents**.



**STEP 2:** Click on Parent Portal (Infinite Campus).

**STEP 3:** Read the Parent Portal Guidelines and agreement.

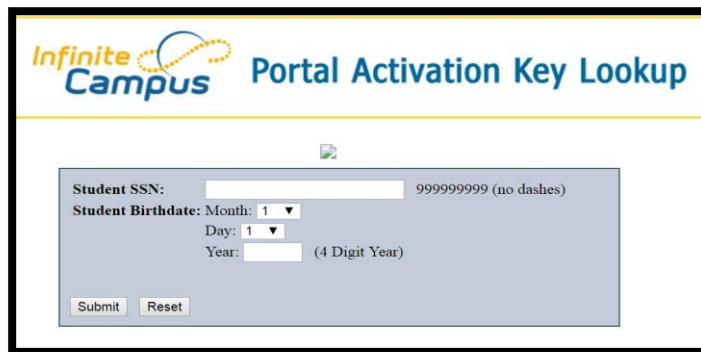
**STEP 4:** Click on [Access the Infinite Campus Parent Portal by clicking here.](#)

**STEP 5:** Click on [Need an Activation Key? Click Here.](#)



# Quick Reference Guide Infinite Campus Parent Portal

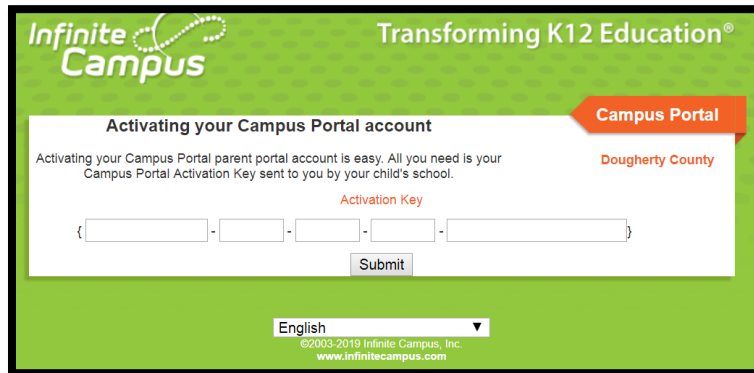
**STEP 6:** Enter the Portal Activation Key Lookup information and Submit.



The screenshot shows the 'Infinite Campus Portal Activation Key Lookup' form. It includes a 'Student SSN' field with a placeholder '999999999 (no dashes)', a 'Student Birthdate' section with dropdown menus for 'Month' (set to 1) and 'Day' (set to 1), and a 'Year' field with a placeholder '(4 Digit Year)'. There are 'Submit' and 'Reset' buttons at the bottom.

**STEP 7:** Click on “If you have been assigned a Campus Portal Activation Key, click here.”

**STEP 8:** Enter the Infinite Campus Portal Activation Key assigned to you.

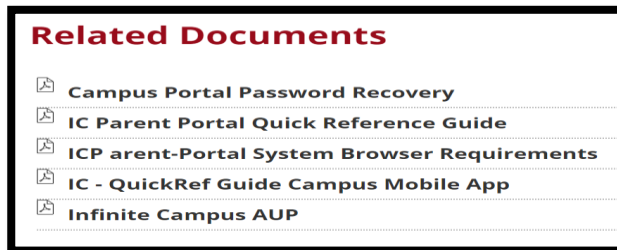


The screenshot shows the 'Activating your Campus Portal account' page. It features the Infinite Campus logo and the tagline 'Transforming K12 Education®'. The page is for 'Dougherty County'. It contains instructions: 'Activating your Campus Portal parent portal account is easy. All you need is your Campus Portal Activation Key sent to you by your child's school.' Below this is an 'Activation Key' field with a placeholder format: { [ ] - [ ] - [ ] - [ ] - [ ] }. There is a 'Submit' button and a language dropdown menu set to 'English'. Copyright information at the bottom reads: ©2003-2019 Infinite Campus, Inc. www.infinitecampus.com

**STEP 9:** Setup your account by creating your username and password.

**STEP 10:** Once you receive the notice that your account has been successfully created, you can login and View your student(s)'s information.

**Note:** Read all Related Documents.



The screenshot shows a 'Related Documents' section with a list of links, each preceded by a document icon:

- Campus Portal Password Recovery
- IC Parent Portal Quick Reference Guide
- IC Parent-Portal System Browser Requirements
- IC - QuickRef Guide Campus Mobile App
- Infinite Campus AUP

**Please contact your child's school if you experience difficulties accessing your account. Thank you for your support as we Achieve Beyond All Expectations!**